AGENDA REQUEST FORM

AGENDA ITEMS MUST BE SUBMITTED NO LATER THAN 7 FULL DAYS BEFORE THE DATE OF THE MEETING.

Please note the clerk will endeavour to include your request, however the clerk will decide its suitability in line with statutory guidelines and other agenda items may take precedence.

Name:	Sam Hazell	Date:	17/08/2023
Meeting type: (PC or name of committee)	Full Council	Meeting Date:	04/09/2023

AGENDA ITEMS – Insert wording to appear on the agenda. Please remembers to make it clear what you are asking Councillors to decide. Please also note if you are looking for a specific resolution.

"To consider…" "To note…" "To review…" "To agree…."

To agree to allow Sussex Green Living (SGL) to provide a pop-up roadshow at the Parish Office on 14 October 2023.
To agree to market the event though out social media channels and notice boards.
Councillor Hazell will provide oversight of the event and requests to be a temporary key holder for the day so that officers are not required to give up their weekends. All councillors and officers are of course welcome to attend if they wish.

The theme of the day is to promote recycling, reuse and refills. There will be advice on hand from SGL and family games to promote engagement. SGL will bring their refill float and some games, there will be volunteers on hand to promote recycling.
SGL have a grant from HDC to provide these events in a number or Parishes.

SGL have a youth forum and it might be beneficial to ask Scouts/4theYouth if they wanted to participate in the day.

Following on from the circulated email, due to the publication deadlines some marketing has gone out in the BBH mag for September. It would also be beneficial for this to go out again in October.

BACKGROUND DOCUMENTS - Please list names of any documents or supporting information to be attached. All documents must be submitted with the request.

SGL information leaflet and marketing attached.

COSTS – Insert detail of costs associated with the decision that your are asking the council to make (if known).

Nil