



## **Broadbridge Heath Parish Council**

### **Supporting Documents for the** **Recreation & Environment Committee** **Meeting** **28<sup>th</sup> March 2022**

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## **Asst Clerk's Update**

- Interpretation Board is now installed at the Top Common.
- The days maintenance at Top Common has been delayed slightly due to it still damp under foot. This work is now planned for w/c 28<sup>th</sup> March. A volunteer day will be required after to further assist with the maintenance.
- I met with Bramley Associates and Pete the Pond at the Ducky and next steps is included in the agenda.
- The triangle area is now complete with the last bit of turf to be laid and finished this week.
- Work to update our bin assets on Parish Online is ongoing.
- Ash Die Back – quotes for surveys have yet to be obtained but I will pursue this for a summer survey.
- The deceased tree at Charrington Way has now been replaced and planted by Arundel Arboretum.
- Barnsfold Nurseries will fill the Hanging Baskets again this year with a mix of red, white, and blue flower mix to note the Platinum Jubilee. SSE request has been made.
- ID Verde will again provide the maintenance for the Hanging Baskets.
- Planting licence by WSCC for bulbs, has finally been agreed at the Shell garage entrance to the village.
- New Litter pickers, hoops and high viz jackets were ordered and are now at the office for future use.
- BBH Gala association have donated and planted a Rowan Tree at the office. The tree stake/plaque is on order.
- I attended some home visits in the village with Hayley from Age UK to see first-hand some of the work she does and will be including some words on the service provided for the next magazine article.
- As of Thurs 24<sup>th</sup> March – all broken windows and a frame have been replaced/fixed at the office with 7 reports now of criminal damage.
- We have liaised continuously with PSCO Gamble and on 25<sup>th</sup> March Horsham Police shared a Facebook and Twitter post regarding the incidents, inviting us to share.
- Agreed benches for the shared footpath – approval is still being pursued with WSCC.
- The office store has now been emptied, sorted and refuse disposed of by HDC. Work is underway to get shelving installed. Excess furniture from the office has now been passed on.
- Rubbish bags dumped at the Bridlepath were collected and disposed of at the Office.

**Title:** MEETING MINUTES

### **Agenda Item 4**

To approve the minutes of the last Recreation and Environment Committee Meeting held on Monday 31<sup>st</sup> January 2022.

[137320-Draft Minutes Recreation Committee 2022-01-31.pdf](#) ([broadbridgeheath-pc.gov.uk](#))

**Title** THE DUCKY

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**Agenda Item 6.1 & 6.2**

Note the supporting docs sent regarding the water testing and quotes from Pete the Pond for improvement and enhancements to the Ducky Pond.

If all works are to be delivered the total cost will be £7000.00

**Agenda Item 6.3**

**Section 106 Funds; Ref Planning Application DC/16/2394 (Garage Blocks, Sleets/Swan)**

- ✓ Under Open Space Contributions there is a total available fund of **£12,523.00** for prescribed use for improvements to the Common.
- ✓ This is specialist work and on consultation with the S106 team at HDC they have confirmed one quote should be sufficient for an application.

***Recommendation: to agree the proposed works and to apply for the S106 funding.***

**Title** THE CRICKET CLUB

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**Agenda Item 7**

**INFORMATION**

Draft copy (without map) shared with BBHCC and is with their solicitor.

Land Registry compliant map commissioned and received and sent to our solicitor and awaiting the updated lease (final Draft) including the map.

**Title** ALLOTMENTS

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**Agenda Item 8**

Following an informal discussion regarding the Allotments with the ASC, please note the following:

- Each applicant's site preference will remain, and allocations will be done on site.
- Plots will be allocated on acquisition of the land and the remedial works then done potentially with plots allocated.
- A List Management Policy will be required
- Plots will be free until April 2023.
- Plots will be allocated 6 at a time to be managed systematically.

***Recommendation: to note the update and agree any additional actions.***

**Title**                    **EVENTS**

**Agenda Item 10**

10.1 Please note the letter from HDC on the offer of a Tree.

*Recommendation: to consider tree locations and agree a species.*

10.3 Waving Flags.

*Recommendation: to consider distribution of the flags and volunteers for the Village Picnic*

**Title**                    **FLAG POLICY**

**Agenda Item 12**

*Recommendation: to approve the amended Flag Policy following the decision to purchase a Ukrainian Flag.*

This text below has been added:

The Ukrainian flag will be flown at the discretion of the Clerk/Chairman