



BROADBRIDGE HEATH PARISH COUNCIL

Minutes of the Extraordinary Parish Council Meeting held on
Monday the 8th August 2022 at 7.30pm Parish Office,
Sargent Way, Broadbridge Heath.

Present Were: Cllr Terry Oliver – Chair (TO)

Cllr Christine Knight (CK)
Cllr Karon Smith (KS)
Cllr Penny Hayles (PH)
Cllr Debbie Lambert (DL)

Cllr Sarah Chandler (SC)
Cllr Sam Hazell (SH)
Cllr Geoff Clark (GC)

Clerk: Lucinda Edwards

Press: None

210/22 PUBLIC SPEAKING
No members of the public present

211/22 APOLOGIES
An apology and reason for absence was received from Cllr Trangmar and this was **APPROVED** by members.

212/22 DECLARATIONS OF INTEREST AND NOTIFICATION OF CHANGES
Cllr Clark and Cllr Chandler declared an interest in item 6 due to the proximity of their properties to the proposed development.

213/22 CHAIRMAN'S ANNOUNCEMENTS
The Chairman updated members following the recent resignation of former Cllr Edwards, advising that an invitation to discuss the decision to resign has been declined. The Chairman proposed for the Parish Council to send a formal letter of thanks for her service and dedication to the community, acknowledging the roles she has played during her many years of service to the council.
Members were invited to raise any points and it was **AGREED** by all members that it would be appropriate to send a letter, and for the Clerk to bring back to the September meeting a clear explanation of Parish Councils powers with regards to gifting.

214/22 CLERK'S UPDATE
Members were updated on communications received from the Village Centre since the last meeting, and the Clerk advised members that a full report with recommendations will be provided to the council for consideration at the September Parish Council meeting.

The Clerk advised members of processes that have been put in place to cover any urgent items during a period of staff annual leave. It was **AGREED** for the Clerk to provide details of the solicitors handling the transfers of parcels of land on the 2 developments to the Chairman and Vice Chairman for any urgent correspondence.

The Clerk advised members that a resident has contacted the Parish Council expressing concerns over the low water level at the Ducky pond and the potential impact on wildlife. Members acknowledged that a report is expected from the pond contractor who recently carried out the improvement works, and that this should include detail on the potential leak. It was noted that works to rectify this will be considered by the council following review of the report.

215/22 PLANNING APPLICATIONS DC/22/1052 & DC/22/1057

The Chairman thanked the Chairman of the Planning Committee for collating members comments and drafting the Parish Council responses which were internally circulated. The Chairman of the Planning Committee updated members that he had contacted the senior Planning Officer who confirmed that once all major responses have been received, he will consider the application. On initial review, it was suggested that the development can not meet the water neutrality requirements. Cllrs Oliver and Clark attended the recent zoom meeting on Water Neutrality, which was helpful. Copies of the slides were shared with all members. Cllr Clark advised members that the planning authority make the ultimate decision, regardless of Natural England's decision.

Cllr Smith acknowledged the requirement for housing and cited some advantages that may be associated with this additional housing, also recognising that the design needs amendment and that the developers must mitigate the issues defined in the objection.

Cllr Clark concluded that, due to the size and scale of the proposed development, the key question is whether the location is right.

It was **AGREED** to delegate to the Chairman of the Planning Committee and the Clerk to finalise the letters of response.

When invited to vote on the draft response to application DC/22/1052, all members **AGREED** the submission.
(Prop: PH, Sec: KS)

When invited to vote on the draft response to application DC/22/1057, all members **AGREED** the submission.
(Prop: SH, Sec: SC)

It was **AGREED** for the Clerk to publish the letters of response to the website and to send a copy to Slinfold Parish Council.

The Chairman thanked the Chair of Planning and all members of the council for their contributions and engagement with the community.

216/22 COMMITTEE AND WORKING PARTY MEMBERSHIP

Members **APPROVED** the below amendments to the Committee and Working Party Membership:

Planning Committee – additional members: Cllr Oliver and Cllr Chandler
Land Acquisition Working Party - additional member: Cllr Hazell

217/22 CHARRINGTON WAY PLAY AREA SURFACING REMEDIALS

Members were advised that due to the expected delivery of the proposed new play area at Charrington Way not being until late 2023, remedial works to the surfacing, as identified in recent operational inspections, are required to be carried out.

On consideration of the provided quotations for the works, members **AGREED** to appoint SCS Surfacing, based on their submitted quote of £2,490 (ex VAT).

(Prop: PH, Sec: KS – 1 abstention, 7 in favour)

It was **AGREED** for the Clerk, on appointment of the contractor, to enquire as to the cost differential between the identified/quoted works, and the re-surfacing of the entire area, although it was noted that the entire play area surface would be replaced during the proposed re-development next year.

It was **AGREED** for the Clerk to enquire about the expected lifespan of the remedial action.

218/22 ALLOTMENTS WAITING LIST POLICY

Members resolved to **ADOPT** the Allotments Waiting List Policy as recommended by the Allotment Sub-Committee.

(Prop: CK, Sec: PH – All agreed).

219/22 DATES OF NEXT MEETINGS

Members **NOTED** the next planned meeting dates;

Parish Council Meeting – 5th September 2022 – 19:30

Recreation Committee – 12th September – 19:45

Personnel Committee – 26th September 2022 – 19:45

Finance and Establishment Committee – 17th October 2022 – 19:45

The meeting closed at 21.06.