



BROADBRIDGE HEATH PARISH COUNCIL

Minutes of the **Recreation & Environment Committee**

Meeting held on

Thursday the 7th of July 2022 at 10.00am at the

Parish Office, Sargent Way, Broadbridge Heath.

Present Were:

Cllr Christine Knight (CK) (Chair)

Cllr Debbie Lambert (DL)

Cllr Sarah Chandler (SC)

Cllr Terry Oliver (TO)

Assistant Clerk: Olivia Buck

Members of the Public: None

Press: None

R043/22 PUBLIC SPEAKING

None.

R044/22 APOLOGIES AND REASON FOR ABSENCE

Nil – all present.

R045/22 CHAIRMAN'S ANNOUNCEMENTS

Cllr Knight raised future bulb planting and it was discussed to seek quotes for either dwarf daffodils or narcissi bulbs and use delegated authority to purchase, to be planted at the Shell entrance where a planting licence has been granted.

R046/22 MINUTES

It was **RESOLVED** by all present that the minutes of the Recreation and Environment Committee meeting held on **Monday 28th March 2022**, be accepted as a true and correct record of the meeting.

Cllr Knight signed the minutes.

R047/22 ASSISTANT CLERK'S UPDATE

The Asst Clerk's written update was **NOTED** by members. The Asst Clerk verbally included the following which was **NOTED**:

- Sourcing quotes for Charrington Way play area remedial works are ongoing.
- Ash die-back is included in our Annual Tree Report.

R048/22 It was **AGREED** by all to request Officers to copy District Councillors and County Councillors into relevant future correspondence.

R049/22 THE DUCKY

Cllr Knight provided a verbal update on the Ducky maintenance and platform installation which was **NOTED**.

This update included silt removal from the bottom and moved to the edges, planting of marginals, and trash clearance.

3 spined Stickleback have been identified noting healthy water.

Pete the Pond will provide a report post the work for recommendation on future maintenance.

R050/22 It was **AGREED** to include Pond Maintenance in the next budget plan.

R051/22 Cllr Oliver thanked former Cllr Coker for her introduction to Pete the Pond and requested an email to thank her.

ACTION: Asst Clerk to email former Cllr Coker.

R052/22 It was **AGREED** to add news of the Ducky improvements and maintenance to Facebook and the website.

R053/22 It was **AGREED** for the Officers to contact the landowner North of the Ducky Pond regarding future considerations on pedestrian access around the Ducky Pond.

R054/22 It was **AGREED** to commence design and purchase an Interpretation Board from Shelley Signs (A2 Recycled Plastic Lectern Style) as per quote received. (*Proposer: SC, Seconded: TO*).

R055/22 It was **AGREED** to purchase 3, Deep Water Signs. 2 signs to be mounted on posts and 1 sign for the dipping platform (*Proposer: CK, Seconded: DL*)

R056/22 It was **AGREED** to replace the Duck Bin (with voice box) at the Ducky play area using the Streetscene budget (*Proposer: TO, Seconded: CK*).

LITTER AND DOG FOULING

R057/22 It was **APPROVED** for our approved contractor to install the remaining Dog Fouling & HDC signs in the village (30 in total).

R058/22 It was **AGREED** to promote the A-frame and litter pickers available at the office and to continue engagement with our regular litter pickers.

R059/22 A Litter picking community event was **AGREED** for Saturday 10th September at 10am.

R060/22 **ACTION:** to inform Shelley School and community groups and to include the date in the September BBH Magazine article.

R061/22 REMEMBRANCE

It was **AGREED** to purchase 100 Street Poppies from the Royal British Legion from the Streetscene budget (*Proposer: DL, Seconded: TO*)

MAINTENANCE

R062/22 The quote from our Grass Maintenance Contractor to Cut the Wildflower Corridor was **AGREED** (*Proposer: TO, Seconded: SC*)

R063/22 The quote from our Ground Maintenance Contractor to sub-contract the collection was **AGREED**, estimated on 1 load as per last year. (*Proposer: DL, Seconded: CK*).

R064/22 It was **APPROVED** for the Wildflower Corridor maintenance to be included in the annual maintenance plan for 2023.

CHARRINGTON WAY

R065/22 The Asst Clerk provided an update regarding the Charrington Way Play Park project and design received from Russel Play which was **NOTED** by members.

R066/22 To progress the project the following was **AGREED**:

- To progress the design with no fencing
- The ladybird design was liked and preferred for future designs
- To keep the junior piece as stand-alone equipment
- To investigate a swing chair piece of equipment as raised by engagement at the village fete
- To seek 2 more design and quotes for comparison based on the ladybird concept

R067/22 Work to source quotes for the remedial works are ongoing and this was **NOTED** by members.

PROJECTS

R068/22 As per recommendation it was **AGREED** to use social media engagement for recruitment of volunteers and to advise local community groups eg. Scouts of the new dipping platform.

R069/22 The Underpass Mural Project (Minute ref R004/20) was discussed, and it was **AGREED** to re-consider the resurrection of the project, with Cllr Knight to make contact with Tony Eadie.

R070/22 **ACTION:** Asst Clerk to look at budgets, contact WSCC and County Cllr Christian Mitchell regarding WSCC permissions required for the project.

R071/22 **ACTION:** Asst Clerk to liaise with HDC regarding painting a public area, base coat of white and permissions required for the project.

The meeting closed at 11.58am.