



BROADBRIDGE HEATH PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Monday the 10th January 2022 at 7.30pm outside Parish
Office, Sargent Way, Broadbridge Heath.

Present Were: Cllr Terry Oliver (Chair) (TO)

Cllr Viv Edwards (VE)	Cllr Jeanne Coker (JC)
Cllr David Trangmar (DT)	Cllr Sarah Chandler (SC)
Cllr Geoff Clark (GC)	Cllr Sam Hazell (SH)
Cllr Debbie Lambert (DL)	

Clerk: Lucinda Edwards

Members of the Public: None

Press: None

001/22 PUBLIC SPEAKING
None

002/22 APOLOGIES AND REASON FOR ABSENCE
Apologies and reasons for absence were **NOTED** from Cllr Penny Hayles and Cllr Knight.

003/22 DECLARATIONS OF INTEREST AND NOTIFICATION OF CHANGES
None.

004/22 CHAIRMAN'S ANNOUNCEMENTS
The Chairman proposed a motion to move this item to the end of the agenda. Members **AGREED** the proposal.

005/22 MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING
It was **RESOLVED** by all present that the minutes of the Parish Council meeting held on Monday 8th November 2021 be accepted as a true and correct record of the meeting.
(Proposer; Cllr GC, Seconded; SH)

006/22 SCHEME OF DELEGATION
Members noted the amendments to the previously approved scheme of delegation to effectively enable delegation of all decisions, within legislation, to ensure business continuity even during periods of restricted activity.

The amended scheme of delegation was **AGREED** unanimously.
(Proposer; Cllr SC, Seconded; VE)

007/22 PRECEPT 2022/23
Following a full review of the budget and resulting recommendation by the Finance and Establishment Committee at a meeting held on 15th November 2021, the precept report was presented.

It was **AGREED** for the 2022/23 precept to be set at £127,701, an increase of £7,087 from the 2021-22 budget. The new tax base for 2021-22 is 2,335 households, an increase of 19.5 from 2021-22. This equates to a 5% percentage increase to the precept per household, calculated as an annual increase of £2.60 per Band D household. On this basis a band D household would pay £54.69 per year towards the Parish Council.
(Proposer; Cllr GC, Seconded; JC)

008/22 CHAIRMAN'S ANNOUNCEMENTS

- The Chairman proposed that the Clerk should be given authority to proceed with the required activities regarding the facilities and operations at the new office, within the scope of the adopted financial regulations and scheme of delegation. Members **NOTED** the proposal.

Members were invited to ask the Clerk for updates on any current activities. In response:

- The Clerk confirmed an update on the parcel of land acquisitions on the Wickhurst Green development would be chased and circulated to members.
- The Clerk confirmed there are still outstanding remedial works at the Weston Avenue allotments. A consultation with members will follow, proposing that the works are undertaken by the Parish Council post-transfer, once confirmation of approval of this proposal has been received from the compliance team at HDC.
- The Clerk will add to the recreation committee agenda for consideration to be given to bench provision along the shared footpath.
- The Clerk confirmed a defibrillator would be installed at the new office and quotes have been obtained and added to the list of items for the first Section 106 application from HDC. It is proposed to add details of the village defibrillator locations in the March Parish magazine.
- It was noted that communications have been received by members relating to HGV's entering and leaving Field Place.

009/22 Members **NOTED** the next planned meeting dates;

Monday 31st January - Recreation Committee
Monday 7th February – Full Council
Monday 21st February – Finance and Establishment Committee
Monday 21st March – Personnel Committee

The meeting closed at 7.58pm.