



BROADBRIDGE HEATH PARISH COUNCIL

Minutes of the online **ALLOTMENT SUB-COMMITTEE** meeting held on
Wednesday 10th of February 2021 at 1.00pm

Present Were: Cllr David Milbank (Chair)
Cllr Terry Oliver
Cllr Christine Knight
Cllr Geoff Clark
Cllr Penny Hayles

Assistant Clerk: Olivia Buck

Members of the Public: None

Press: None

ASC009/21	APOLOGIES AND REASON FOR ABSENCE
	None
ASC010/21	DECLARATIONS OF INTEREST AND NOTIFICATION OF CHANGES
	Cllr Oliver and Cllr Clark disclosed that they are both on the current Allotment Waiting List. This was NOTED by members.
ASC011/21	MINUTES
	It was RESOLVED by all present that the minutes of the Allotment Sub-Committee meeting held on Wednesday 13 th of January 2021 be accepted as true and correct record of the meeting.
ASC012/21	ASSISTANT CLERK UPDATE
	The Assistant Clerk presented an update; <ul style="list-style-type: none">• A Statement was sent to all those on the Allotment List detailing closure of the waiting list.• Statement added to Website and shared on Facebook.• HDC is seeking formal updates on both Allotment Sites.• Feedback was noted from the Officer at HDC. These updates were NOTED
ASC013/21	ALLOTMENT SITE RULES
	The draft rule document was discussed, and the following was AGREED to be amended and included in the rules: <ul style="list-style-type: none">• Initially omit the word Trustee from the document

	<ul style="list-style-type: none"> • The responsibility will be with the Parish Council and Clerks until any Association is agreed and set up • A separate rule to include that a plot holder must reside under a postal address of BBH and if a plot holder moves out of the Parish this must be communicated to the Parish Council for review • Bonfires to be prohibited at all times • No livestock clause to be included <p>These were NOTED by members.</p>
ASC014/21	ALLOTMENT LIST UPDATE
	<p>The Asst Clerk presented an update on the current Allotment Waiting List now it is closed, and this was NOTED by members. The following was AGREED;</p> <ul style="list-style-type: none"> • To look at provisional plotting of the list to plots but only using plot plans. • No contact to be made with those on the list regarding plot allocation until the sites are completed and in the ownership of the Parish Council.
ASC015/21	NEXT STEPS
	<p>The following next steps were AGREED:</p> <ul style="list-style-type: none"> • Asst Clerk to obtain some current photos of the sites. • Asst Clerk to seek clarification of the specifications on both sites. • to have a site visit when restrictions allow. • to seek a formal update with HDC from both sites and to invite representatives including HDC to our next meeting.
ASC016/21	DATE OF NEXT MEETING
	Allotments Sub-Committee – Tuesday 16 th March at 19:30.

The meeting closed at 2:10pm