



BROADBRIDGE HEATH PARISH COUNCIL

Minutes of the online Recreation Committee meeting held on
Monday the 22nd of February 2021 at 7.30pm.

Present Were: Cllr Christine Knight (Chair)
Cllr Terry Oliver
Cllr David Milbank
Cllr Jeanne Coker

Assistant Clerk: Olivia Buck

Members of the Public: None

Press: None

R001/21 PUBLIC SPEAKING

None

R002/21 APOLOGIES AND REASON FOR ABSENCE

Apologies and reasons for absence were noted from Cllr Viv Edwards and Cllr Emily McGowan.

R003/21 DECLARATIONS OF INTEREST AND NOTIFICATION OF CHANGES

None declared.

R004/21 MINUTES OF THE PREVIOUS RECREATION MEETING

It was **RESOLVED** by all present that the minutes of the Recreation and Environment Committee meeting held on 14th December 2021 be accepted as a true and correct record of the meeting. Cllr Knight signed the minutes.

R005/21 CHAIRS UPDATE

Cllr Knight had no announcements to make.

R006/21 ASSISTANT CLERK UPDATE

The Asst Clerk updated as below:

- Solar Lights for the Common have been purchased but due to fixing issues and inclement weather they are still to be put up.
- The Handrail at Charrington Way leading down to the A281 has been reported to WSCC and chased.
- Gate and hard-standing works at Charrington Way have been completed.
- The 2 new bins have been installed at the bus stops by Mulberry Gardens and this news has been shared on Facebook.
- Cllr Knight met with HDC Park's Supervisor at the Common and his report has been circulated to members.
- Cllr Knight approved a fence to be installed at the Ducky pond road end (delegated authority), as noted as a Health and Safety Issue by HDC Park's Supervisor.
- The proposed VE day bench is currently a 6-week delivery once ordered – they have no space to hold an order.
- Top Common clearing of vegetation in preparation for Spring/Summers is due to

commence w/c 1st March.

- Cllr Knight authorised Stickers for playparks noting postcode (delegated authority) as recommended by our PSCO.
- Tree Works as noted in the Tree Survey are due to commence w/c 9th March.
- EO has fixed the damaged duck bin but will wait for the ground to dry before putting back in situ.
- Positive feedback from EO regarding Dog-bag dispenser at Charrington Way with little dog mess found and/or discarded bags.
- Litter has increased at the Common with suggested ASB litter – EO will monitor this.

MAINTENANCE

R007/21 Fitness Equipment Inspections

It was **AGREED** to bring forward these inspections to Spring/Summer and for Asst Clerk to bring costings of these inspections to the next Recreation Meeting.

R008/21 Surfacing at Ducky Playpark.

The surfacing around the cable-run was discussed.

It was **AGREED** for the Asst Clerk to investigate recommended surfaces and get quotes for these surfaces.

LITTER AND DOG FOULING

R009/21 Bin Provision

It was **APPROVED** to move the final Dog bin at the Common nearer the path by the previous approved contractor. (*Proposed; TO, Seconded; JC*)

R010/21 Community Initiatives

It was **AGREED** to continue to promote the Adopt a Street Initiative through our communication means and to invite volunteers to contact the Parish Council for feedback and with regard to future initiatives.

R011/21 Great British Spring Clean

It was **AGREED** to pick a day for a Village Tidy to be promoted alongside the Great British Spring Clean. This day was **AGREED** to be the 12th of June 2021.

THE COMMON

R012/21 Life Buoy

The recommendations made by HDC Parks Supervisor were **NOTED**.

It was **AGREED** To purchase and install a Throwline for the Ducky Pond area (*Proposed; TO, Seconded; JC*).

R013/21 Ducky Survey

The 3 quotes and supporting information were **NOTED**.

It was **AGREED** To proceed with Quote 1 for a basic ecological survey and for Asst Clerk to progress with this survey.

R014/21 Bench Quotes

No quotes have been received – item to be re-visited.

R015/21 USE OF OPEN SPACES

The request by Mini-Athletics was **NOTED** and **APPROVED** by all members for the

duration COVID-19 restrictions remain in place.

ACTION – for Asst Clerk to inform VC Trustees of the decision.

R016/21 PROJECTS

It was **APPROVED** for Asst Clerk to pick up the Interpretation Board for Top Common Project.

STREETSCENE

R017/21 Hanging Baskets

It was **APPROVED** for Hanging Baskets' to be filled by Barnsfold Nursery's. Additional Baskets were discussed (*Proposer; TO, Seconded; JC*) to extend further along the central length of the village.

ACTION for the Asst Clerk to seek costing for 4 additional baskets for Cllr Knight to approve with delegated authority.

R018/21 It was **APPROVED** for Asst Clerk to get permission from SSE for the same lampposts as last year for May-October.

R019/21 NHS, SOCIAL CARE AND FRONTLINE WORKERS DAY

The day was discussed (5th July) and the proposals surrounding it. It was **AGREED** for Asst Clerk to review what publicity and momentum the day receives and to see what restrictions will continue with Covid-19.

R020/21 Flag

It was **APPROVED** to purchase a Rainbow Thank You Flag in preparation to be raised for the 5th July. It was **NOTED** to check our Flag policy.

R021/21 ALLOTMENTS

Cllr Milbank (Chairman ASC) gave a brief update on the Allotments sites.

R022/21 Next Meeting

Cllr Knight proposed to move the next meeting to Tuesday 20th April. This was **AGREED** and **NOTED** by all present.

Meeting Finished at 9.06pm.

