



Broadbridge Heath Parish Council

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You are hereby **SUMMONED** to the **RECREATION AND ENVIRONMENT COMMITTEE MEETING** to be held at **St John's Community Hall** on **Monday 16th of September 2019** commencing at **7.45pm**.

L Edwards

Lucinda Edwards (Asst Clerk to the Council) – September 2019

Members of press and public welcome

AGENDA

1	ATTENDANCE AND APOLOGIES FOR ABSENCE	19:45
	To receive both apologies and reasons for absence	
2	DECLARATION OF INTEREST AND NOTIFICATION OF CHANGES	19:45-19:50
	To receive any disclosure by Members of personal interests in matters on the Agenda, the nature of the interest and whether the Member regards the interest as personal, prejudicial or pecuniary under the terms of the Revised Code of Conduct from members.	
3	CHAIRMAN'S ANNOUNCEMENTS	19:50-19:55
	To receive any announcements from the Chairman of the meeting.	
4	MINUTES	19:55-20:00
	To approve the minutes of the last Recreation and Environment Committee meeting held on Monday 17 th June 2019.	
5	UPDATE FROM THE CLERK	20:00-20:05
	To receive an update from the Clerk regarding actions from previous meetings.	
6	UPDATE FROM THE ENVIRONMENT OFFICER	20:05-20:10
	To receive an update from the Environment Officer.	
7	BENCHES	20:10-20:15
	7.1 To receive quotes to replace 2 benches at the Cricket ground and 1 at the Tennis Club.	
8	PLAY AREA UPDATES	20:15-20:25
	8.1 To receive an update following the latest safety inspection reports and consider the following recommendation: 8.1.1 A quote to pressure wash items of equipment as recommended	

9	THE VILLAGE CENTRE – NEW PLAY AREA	20:25-20:40
	<p>9.1 To receive an update on progress</p> <p>9.2 To agree a date for a Committee site visit</p> <p>9.3 To agree a contingency budget for delegation to the Clerks for the duration of the project for recommendation to full council.</p> <p>9.4 To receive a quote and agree if appropriate the purchase of new bins for the Monster play park</p> <p>9.5 To agree communications relating to the play area project</p> <p>9.6 To receive entries for the ‘design a monster’ competition and agree on 2 winning designs for the bespoke panels, with 3 additional backup designs for submission to Kompan.</p>	
10	THE DUCKY – CURRENT PROJECTS	20:40-20:55
	<p>10.1 To receive an update on the Ducky play area project completion</p> <p>10.2 To receive an update on the completed pathway</p> <p>10.3 To receive a quote for the addition of Access Protection Lines by WSCC on the 2 access areas to The Common.</p> <p>10.4 To consider the recommendation to obtain quotes to extend the tarmac surfacing by the double drop posts at the Common for ease of entry.</p> <p>10.5 To receive and agree if appropriate a quotation for an additional sign for the new gate.</p>	
11	ADULT GYM EQUIPMENT	20:55-21:00
	To receive and consider details of one-off repair and maintenance works or the alternative option of an annual maintenance contract to cover inspection and repairs of the Adult Gym Equipment at Charrington Way and The Village Centre.	
12	LITTER AND DOG FOULING	21:00-21:05
	12.1 To receive a map of bin locations and agree as appropriate a recommendation of additional resources.	
13	STREETSCENE	21:05-21:25
	<p>13.1 To receive and agree if appropriate the SSE Application to place poppies on lampposts.</p> <p>13.2 To receive an update on the proposal to fund the Telephone box refurbishment project planned by the Gala Committee and agree next steps.</p> <p>13.3 To receive and agree if appropriate the quote and schedule for the cleaning of the 3 bus stops</p> <p>13.4 To consider future placement of the Silent Soldier and agree any expenditure required.</p> <p>13.5 To receive details of the proposal by Grasstex to replace the daffodil bulbs at the verges at The Common and agree any further planting consideration.</p> <p>13.6 To consider and approve if appropriate a location and budget for a Christmas tree, in the instance that the Parish Office and Neighbourhood Centre are in use by December.</p>	
14	COMMUNITY PROJECTS	21:25-21:35
	14.1 To receive an update on the Underpass project	

	14.2 To receive an update on local Year of Culture events 14.3 To review and approve if appropriate Press Releases relating to recent projects	
15	GREEN GYM ANNUAL AGREEMENT	21:35- 21:40
	To receive and agree if appropriate the schedule for the Annual Agreement with Green Gym.	
16	HIGHWOOD HILL	21:40- 21:50
	To consider the adoption of Highwood Hill and a recommendation to the Parish council.	
17	TREE CHARTER DAY	21:50- 22:00
	To consider and agree if appropriate becoming a Tree Charter Branch and any involvement in Tree Charter Day on 30 th November 2019.	
18	DATE OF NEXT MEETING Monday 16 th December 2019.	22:00

**** Pursuant to the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 and because of the confidential nature of the business to be transacted, the public and press will be required to leave the meeting**