



Broadbridge Heath Parish Council

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You are hereby **SUMMONED** to the **RECREATION AND ENVIRONMENT COMMITTEE MEETING** to be held at **St John's Community Hall** on **Monday 17th of June 2019** commencing at **7.45pm**.

L Edwards

Lucinda Edwards (Asst Clerk to the Council) – June 2019

Members of press and public welcome

AGENDA

1	ATTENDANCE AND APOLOGIES FOR ABSENCE
	To receive both apologies and reasons for absence
2	DECLARATION OF INTEREST AND NOTIFICATION OF CHANGES
	To receive any disclosure by Members of personal interests in matters on the Agenda, the nature of the interest and whether the Member regards the interest as personal, prejudicial or pecuniary under the terms of the Revised Code of Conduct from members.
3	CHAIRMAN'S ANNOUNCEMENTS
	To receive any announcements from the Chairman of the meeting.
4	TERMS OF REFERENCE
	Review and agree Terms of Reference and Delegation Arrangements for the Recreation Committee for 2019/2020.
5	MINUTES
	To approve the minutes of the last Recreation and Environment Committee meeting held on Monday 28 th March 2019.
6	UPDATE FROM THE CLERK
	To receive an update from the Clerk regarding actions from previous meetings.
7	UPDATE FROM THE ENVIRONMENT OFFICER
	To receive an update from the Environment Officer.
8	THE VILLAGE CENTRE – NEW PLAY AREA
	8.1 To receive an update on progress 8.2 To receive details of a proposal for improvement of the drainage at the play area and to agree, if appropriate, next steps. 8.3 To receive a score summary following the evaluation of 7 received bids for the tender. 8.4 To receive feedback from Councillors and the Clerks following the presentation of the 3 finalists designs. 8.5 To consider the 3 finalists designs and agree a chosen supplier for recommendation to full council.

9	THE DUCKY – CURRENT PROJECTS
	<p>9.1 To receive an update on the Ducky play area project</p> <p>9.2 To receive costings and approve if appropriate for 2 new bins for the play area</p> <p>9.3 To receive costings and approve for recommendation to full council, if appropriate, for the purchase and installation of a second gate at the new play area.</p> <p>9.4 To receive an update on plans for the new pathway at the Ducky.</p> <p>9.5 To consider access preferences for contractors visiting the site for the 2 current projects.</p> <p>9.6 To consider the use of social media and the Parish Council website to communicate the ongoing progress of the play area project and other communication proposals.</p> <p>9.7 To consider planting options for the sensory garden adjacent to the sensory path</p>
10	ADULT GYM EQUIPMENT
	To receive and consider details of an annual maintenance contract to cover inspection and repairs of the Adult Gym Equipment at Charrington Way and The Village Centre.
11	LITTER AND DOG FOULING
	<p>11.1 To receive an update on actions relating to litter resources</p> <p>11.2 To receive and agree if appropriate a quote for a '2 Minute Litter Pick' A-frame.</p> <p>11.3 To receive and agree if appropriate quotes for 2 dog bag dispensers and associated biodegradable bags.</p>
12	STREETSCENE
	To agree, if appropriate, for decisions relating to Streetscene provision to be deferred until after the Visioning session on 24 th June.
13	COMMUNITY PROJECTS
	<p>13.1 To receive an update on the Underpass project</p> <p>13.2 To consider and agree if appropriate a Butterfly Conservation Project with Shelley Primary</p> <p>13.3 To receive an update on planned Year of Culture events.</p>
14	THE TOP COMMON
	To receive and agree if appropriate a proposal for Autumn/Winter works to be carried out at the Top Common.
15	DATE OF NEXT MEETING
	Monday 16 th September 2019.

**** Pursuant to the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 and because of the confidential nature of the business to be transacted, the public and press will be required to leave the meeting**