



Broadbridge Heath Parish Council

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Parish Office, Sargent Way, Broadbridge Heath RH12 3TS

Members of the Broadbridge Heath Personnel Committee are respectfully summoned to a meeting to be held at **The Parish Office, Sargent Way** on **Monday 25th of September 2023** commencing at **7.45pm**. The first 15 minutes are available for the public and the press who have a right to attend to express a view or ask a question on relevant matters on the following agenda (Standing Order 3d). Members of the public are welcome to stay and observe the rest of the meeting.

Signed: *Lucinda Edwards*

L Edwards (Clerk) – 20th September 2023

Personnel Committee Members:

Cllr C Knight, Cllr G Clark, Cllr T Oliver, Cllr D Lambert, Cllr S Chandler, Cllr S Hazell, Cllr E McLennan-Murray

AGENDA

1	PUBLIC SPEAKING
2	APOLOGIES AND REASON FOR ABSENCE
	Recommendation: To receive and agree any apologies for absence and document the reasons for such.
3	DECLARATIONS OF INTEREST AND NOTIFICATION OF CHANGES
	Recommendation: To receive any disclosure by Members of personal interests in Matters on the Agenda, the nature of the interest and whether the Member regards the interest as personal, prejudicial or pecuniary under the terms of the Revised Code of Conduct from members.
4	CHAIRMAN'S ANNOUNCEMENTS – ITEMS OF SUFFICIENT URGENCY FOR INFORMATION ONLY
	Recommendation: To receive and note announcements from the Chairman of the Personnel Committee.
5	RESOURCE REVIEW**
	5.1 To receive the Resource Review Report from Mulberry 5.2 To consider the recommendations and findings of the report 5.3 To consider extracted key points from the review 5.4 To note the council's approved procedures for raising performance issues
6	STAFFING BUDGET CONSIDERATIONS
	6.1 To receive an update on the NJC National Pay award for 2023/24 6.2 To consider management of resource budget and any requirements for the remainder of 2023/24. 6.3 To consider pre-authorisation of additional hours for the continuation of key service provision and progression of council's activities 6.4 To consider any budgetary recommendations for 2024/25
7	CIVILITY AND RESPECT PLEDGE
	To agree to recommend to Council to sign up to the civility and respect pledge.
8	DATE OF NEXT MEETING
	Monday 20 th November 2023 (TBC)

** Pursuant to the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100, and because of the confidential nature of the business to be transacted, the public and press will be required to leave the meeting during the consideration of these items.