



Broadbridge Heath Parish Council

Address: The Parish Office, Sargent Way, Broadbridge Heath, RH12 3TS

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You are hereby **SUMMONED** to the **RECREATION AND ENVIRONMENT COMMITTEE MEETING** to be held at **The Parish Office, Sargent Way** on **Monday 24th November 2025** commencing at **19.00 pm**. The first 15 minutes are available for the public and the press who have a right to attend to express a view or ask a question on relevant matters on the following agenda (Standing Order 3d). Members of the public are welcome to stay and observe the rest of the meeting.

A Branas

Anna Branas (Executive Officer to the Council)

18th November 2025

Recreation Committee Members:

Cllr T Oliver, Cllr S Chandler, Cllr E McLennan-Murray, Cllr S Leighton

Members of press and public welcome

AGENDA

1	PUBLIC SPEAKING
2	APOLOGIES AND REASONS FOR ABSENCE
3	MINUTES
	3.1 To approve the minutes from the previous Recreation meeting held on Monday 22 nd September 2025.
4	CHAIRMAN'S ANNOUNCEMENTS
	4.1 To receive announcements from the Chair of the Recreation Committee.
5	FINANCE
	5.1 To receive an update on income and expenditure for Recreation Open Spaces.
	5.2 To agree a recommendation to Full Council to approve any expenditure for future maintenance costs for Parish Council-owned property.
	5.3 To decide on spending remaining funds in the current financial year, considering benches, dog bins, and litter bins.
	5.4 To discuss proposed budget items for the 3-year project plan.
6	CHARRINGTON WAY PLAY AREA REDEVELOPMENT PROJECT
	6.1 To receive an update on the S106 Charrington Way MUGA funding application.
	6.2 An update on any action required for a project

7	PLAYGROUND SAFETY REPORT 7.1 To review the August 2025 Safeplay playground report. 7.2 To receive an update on the timeline of planned works as agreed in the Full Council meeting on 3rd November 2025. 7.3 To receive an update regarding equipment marked as amber in the inspection report for Charrington Way recreation area.
8	TREES 8.1 To receive an update regarding the latest tree works and maintenance (Quotation Ref: 096-25) to ensure all required tree work is completed in time for winter. 8.2 To discuss and determine action on tree branches overhanging residential property at the Village Field.
9	LITTER MANAGEMENT 9.1 To review a proposed litter & dog bin survey document.
10	GAS EASEMENT LAND (Adjacent to Wickhurst Green Allotments) 10.1 To consider and agree any actions required regarding the initial provision of two benches and the inclusion of mowing within the Grastex schedule.
11	COMMUNITY INITIATIVES UPDATE 11.1 To agree and approve future Community Initiatives
12	DATES OF FUTURE MEETINGS Full Council – Monday 1st December – 19.30pm Personnel Committee – To be arranged.

Circulation: All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.