



Broadbridge Heath Parish Council

www.broadbridgeheath-pc.gov.uk

✉ clerk@broadbridgeheath-pc.gov.uk ☎ 07716 130103

Parish Office, Sargent Way, Broadbridge Heath RH12 3TS

To all Councillors - **You are hereby summoned to the PARISH COUNCIL MEETING** to be held at **The Parish Office** on **MONDAY 21st of MARCH 2022** commencing at **9.30 pm**. The first 15 minutes are available for the public and the press who have a right to attend to express a view or ask a question on relevant matters on the following agenda (Standing Order 3d). Members of the public are welcome to stay and observe the rest of the meeting.

Signed: *Lucinda Edwards*

Lucinda Edwards (Clerk) – 16th March 2022

1 PUBLIC SPEAKING

2 APOLOGIES AND REASON FOR ABSENCE

Recommendation: To receive and agree any apologies for absence and document the reasons for such.

3 DECLARATIONS OF INTEREST AND NOTIFICATION OF CHANGES

To receive any disclosure by Members of personal interests in Matters on the Agenda, the nature of the interest and whether the Member regards the interest as personal, prejudicial or pecuniary under the terms of the Revised Code of Conduct for members.

4 FINANCE

4.1 To sign direct debit mandates in respect of appointed utilities contracts.
4.2 To receive an update on the final payments for the Village Centre Redevelopment project and agree next steps.

5 HANGING BASKET MAINTENANCE

Recommendations:

To receive an update on quotations and agree to appoint a hanging basket maintenance contractor.

6 PARISH OFFICE

To receive and consider a request regarding utilisation of the parish office space.

7 PERSONNEL COMMITTEE RECOMMENDATIONS**

Recommendation: To receive and approve if appropriate, recommendations from the Personnel Committee.

8 DATES OF NEXT MEETINGS:

Recreation Committee – 28th March 2022 – 19:45

Parish Council Meeting – 4th April 2022 – 19:30

Finance and Establishment Committee – 25th April 2022 – 19:45

Personnel Committee – 27th June 2022 – 19:45

** Pursuant to the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100, and because of the confidential nature of the business to be transacted, the public and press may be required to leave the meeting during the consideration of these items.