



## Broadbridge Heath Parish Council

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You are hereby **SUMMONED** to the **RECREATION AND ENVIRONMENT COMMITTEE MEETING** to be held at **The Parish Office, Sargent Way** on **Monday 22<sup>nd</sup> September 2025** commencing at **19.45pm**. The first 15 minutes are available for the public and the press who have a right to attend to express a view or ask a question on relevant matters on the following agenda (Standing Order 3d). Members of the public are welcome to stay and observe the rest of the meeting.

L Wilcock

Lisa Wilcock (Locum Clerk to the Council)

### Recreation Committee Members:

Cllr T Oliver, Cllr S Chandler, Cllr E McLennan-Murray, Cllr S Leighton

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*Members of press and public welcome*

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### AGENDA

<b>1</b>	<b>PUBLIC SPEAKING</b>	<b>19:45</b>
<b>2</b>	<b>APOLOGIES AND REASONS FOR ABSENCE</b>	<b>20:00</b>
<b>3</b>	<b>MINUTES</b>	<b>20:05</b>
	To approve the minutes from the previous Recreation meeting held on Monday 10 <sup>th</sup> February 2025.	
<b>4</b>	<b>CHAIRMAN'S ANNOUNCEMENTS</b>	<b>20:10</b>
	To receive announcements from the Chair of the Recreation Committee.	
<b>5</b>	<b>RFO UPDATE</b>	<b>20:15</b>
	To receive an update from the RFO or Finance Committee Chair.	
<b>6</b>	<b>FINANCE</b>	<b>20:25</b>
	6.1 To receive an update on Income and Expenditure for Recreation Open Spaces and note any associated reports. 6.2 To agree a recommendation to Full Council to approve any expenditure for future maintenance costs for Parish Council owned property. 6.3 To discuss and set the budget for 2026/27, 2027/28 and 2028/29	
<b>7</b>	<b>CHARRINGTON WAY PLAY AREA REDEVELOPMENT PROJECT</b>	<b>20:35</b>
	7.1 To discuss the contract details under ESP and determine actions. 7.2 To discuss extra items to be included and a recommended to Full Council. 7.3 To discuss and determine action for a launch date in 2026.	
<b>8</b>	<b>DUCKY POND</b>	<b>20:45</b>

	8.1 To receive an update on the Ducky Pond and determine any actions as necessary.	
<b>9</b>	<b>TREES</b>	<b>20:50</b>
	9.1 To receive any updates on tree works within the parish 9.2 To receive updated costs associated with tree works and maintenance.	
<b>10</b>	<b>LITTER MANAGEMENT</b>	<b>21:00</b>
	10.1 To discuss and approve conducting a litter and dog bin survey throughout the parish 10.2 To make a recommendation to Full Council, based on the results of the survey, to authorise expenditure to increase where needed, extra litter and dog bins throughout the parish	
<b>11</b>	<b>Grass Cutting</b>	<b>21:10</b>
	11.1 To discuss and determine extending the grass cutting contract with Grasstex for the next 3 years.	
<b>12</b>	<b>3 YR PROJECT PLAN</b>	<b>21:15</b>
	12.1 To discuss future projects 12.2 To approve a project plan to be delivered within 3 years.	
<b>13</b>	<b>COMMUNITY INITIATIVES UPDATE</b>	<b>21:30</b>
	13.1 To agree and approve future Community Initiatives	
<b>14</b>	<b>GAS EASEMENT LAND ADJACENT TO THE WICKHURST GREEN ALLOTMENTS</b>	<b>21:40</b>
	14.1 To discuss and determine any action relating to this item	
<b>15</b>	<b>ALLOTMENT UPDATES</b>	<b>21:45</b>
	15.1 To receive an update on all allotment matters.	
<b>16</b>	<b>DATES OF FUTURE MEETINGS</b>	<b>21:55</b>
	Full Council – Monday 6 <sup>th</sup> October – 19.30pm Finance and Establishment Committee – 20 October 2025 – 7:45pm Budget setting meeting-TBC (Potentially 10 November 2025) Allotment sub committee meeting-TBC September Full Council – Monday 3 <sup>rd</sup> November 19.30pm Full Council – Monday 1 <sup>st</sup> December – 19.30pm Personnel Committee – To be arranged.	

**\*\* Pursuant to the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 and because of the confidential nature of the business to be transacted, the public and press will be required to leave the meeting**