



Broadbridge Heath Parish Council

Address: The Parish Office, Sargent Way, Broadbridge Heath,
RH12 3TS

Telephone: 07716 130103

Email: clerk@broadbridgeheath-pc.gov.uk

You are hereby **SUMMONED** to the **RECREATION AND ENVIRONMENT COMMITTEE MEETING** to be held at **The Parish Office, Sargent Way** on **Monday 27th of February 2023** commencing at **7:45pm**. The first 15 minutes are available for the public and the press who have a right to attend to express a view or ask a question on relevant matters on the following agenda (Standing Order 3d). Members of the public are welcome to stay and observe the rest of the meeting.

L Edwards

Lucinda Edwards (Clerk to the Council) – 20th February 2023

Recreation Committee Members:

Cllr C Knight, Cllr T Oliver, Cllr D Lambert, Cllr S Chandler

Members of press and public welcome

AGENDA

1	PUBLIC SPEAKING	19:45
2	APOLOGIES AND REASONS FOR ABSENCE	20:00
3	CHAIRMAN'S ANNOUNCEMENTS	20:00- 20:05
	To receive any announcements from the Chairman of the meeting.	
4	MINUTES	20:05- 20:10
	To approve the minutes of the last Recreation and Environment Committee meeting held on Monday 28th November 2022 .	
5	CLERK'S UPDATE	20:10- 20:20
	To receive an update from the Deputy Clerk.	
6	FINANCE	20:20- 20:25
	6.1 To receive an update on Income and Expenditure for Recreation Open Spaces 2022/2023. 6.2 If Grants plan agreed by HDC to apply for their £200.00 grant for Parish Councils for The King's Coronation.	
7	THE DUCKY POND	20:25- 20:40
	7.1 To receive the Ducky Pond dam proposals and to agree next steps and recommendations to Full Council.	

	7.2 To consider the proposed future maintenance proposals and agree recommendations to Full Council.	
8	ALLOTMENTS	20:40- 20:45
	8.1 To receive an update on the Allotments. 8.2 To consider any next steps and enquiries received.	
9	LITTER & BINS	20:45- 20:55
	9.1 Recommendation – to agree to seek permission from WSCC to install a Recycling Bin on the shared footpath near to the Vehicular access to the recreation field. 9.2 Recommendation – on permission from WSCC, to approve application for S106 funding purchase a Recycling Bin for installation along the shared footpath. 9.3 Recommendation – to add new bin to our emptying schedule done by HDC. 9.4 To consider any other suitable recycling bin locations for S106 applications (recycling provision). 9.5 To review any litter or bin provision issues.	
10	VILLAGE CENTRE ACCESS	20:55- 21:10
	10.1 To receive an update on the Village Centre access and play area. 10.2 To consider and decide on the future design of the field access after the play area installation.	
11	EVENTS	21:10- 21:20
	11.1 To consider a request from the Gala Association to use the Village Centre Recreation field for a Coronation Picnic on Sunday 7 th May 2023. 11.2 Recommendation: to purchase flags to mark the King's Coronation. 11.3 To consider ideas to mark the King's Coronation from the Parish Council. 11.4 To consider a request from the Gala Association to use the Common for the Village Fete on Saturday 1 st July 2023. 11.5 To consider a Stand at the Village fete and agree a minimum number of Councillors for the set up/down and manning of the stand. 11.6 Recommendation: to agree a budget of £200 for officers to use for expenditure for the litter pick and fete.	
12	MAINTENANCE	21:20- 21:25
	12.1 Recommendation: to purchase some signs for the Wildflower corridors along Broadbridge Way. 12.2 Recommendation: to continue a donation to Green Gym for maintenance assistance in the village and to consider any areas for their future work.	
13	PROJECTS	21:25- 21:40
	13.1 To review and consider 3 play area designs proposed for the redevelopment at Charrington Way Play Area.	

	13.2 To agree which proposal to recommend to Full Council to pursue.	
14	FLAG POLICY	21:40- 21:45
	Recommendation: To approve an amendment to the Flag Policy following the Council's decisions regarding Coronation Flags.	
15	DATE OF NEXT MEETING 19 th June 2023 at 19:45.	21:45

**** Pursuant to the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 and because of the confidential nature of the business to be transacted, the public and press will be required to leave the meeting**