



Broadbridge Heath Parish Council

Address: The Parish Office, Sargent Way, Broadbridge Heath,
RH12 3TS

Telephone: 07716 130103

Email: clerk@broadbridgeheath-pc.gov.uk

You are hereby **SUMMONED** to the **RECREATION AND ENVIRONMENT COMMITTEE MEETING** to be held at **The Parish Office, Sargent Way** on **Monday 28th of November 2022** commencing at **7:45pm**. The first 15 minutes are available for the public and the press who have a right to attend to express a view or ask a question on relevant matters on the following agenda (Standing Order 3d). Members of the public are welcome to stay and observe the rest of the meeting.

L Edwards

Lucinda Edwards (Clerk to the Council) – 21st November 2022

Recreation Committee Members:

Cllr C Knight, Cllr T Oliver, Cllr D Lambert, Cllr S Chandler

Members of press and public welcome

AGENDA

1	PUBLIC SPEAKING	19:45
2	APOLOGIES AND REASONS FOR ABSENCE	20:00
3	CHAIRMAN'S ANNOUNCEMENTS	20:00- 20:05
	To receive any announcements from the Chairman of the meeting.	
4	MINUTES	20:05- 20:10
	To approve the minutes of the last Recreation and Environment Committee meeting held on Thursday 7th July 2022 .	
5	CLERK'S UPDATE	20:10- 20:20
	To receive an update from the Deputy Clerk.	
6	RECREATION BUDGET	20:20- 20:30
	6.1 To receive an update on Income and Expenditure for Open Spaces, 2022/2023. 6.2 To review the draft budget for Recreation.	
7	THE DUCKY	20:30- 20:40
	7.1 To receive the Ducky Pond report and consider any recommendations from the report. 7.2 To consider content for the agreed Information Board and next steps.	

8	ALLOTMENTS	20:40-20:45
	To receive an update on the Allotments.	
9	TREES	20:45-20:50
	9.1 To consider a replacement tree for Charrington Way recreation field. 9.2 To consider and agree to purchase a plaque for the Queens Green Canopy Tree planted in Wickhurst Green.	
10	VILLAGE CENTRE ACCESS	20:50-21:00
	To receive an update on the Village centre access and play area and consider any next actions.	
11	EVENTS	21:00-21:15
	11.1 To consider a budget and ideas to mark The King's Coronation. 11.2 To approve a Spring Community Litter Pick.	
12	MAINTENANCE	21:15-21:30
	12.1 To approve next steps for the Wildflower corridors maintenance. 12.2 Recommendation: to approve a further cut and collect for Spring 2023 if required. 12.3 Recommendation: to consider including Top Common Maintenance in our annual maintenance plan. 12.4 To consider attendance at a "Wilder Horsham District" Workshop for Parish and Neighbourhood Councils, 2 nd February 2023. 12.5 Recommendation: to continue with Quarterly Operational Inspections carried out by Safeplay. 12.6 Recommendation: to continue with the Independent Annual Inspection co-ordinated by Safeplay. 12.7 Recommendation: to agree for the Clerk to add any new acquired Play Area's to this agreed same regime of inspections by Safeplay. 12.8 To receive recommendations on required play area maintenance. 12.9 To consider and receive a quote to replace the damaged rocker. 12.10 To consider and receive a quote for the replacement of the access bollards at the Common. 12.11 Recommendation: to continue annual service of Adult Fitness Equipment by Fresh Air Fitness.	
13	PROJECTS	21:30-21:35
	To consider progress of the proposed Underpass project.	
14	STREETSCENE	21:35-21:45
	To consider Village Entries and Hanging Baskets provision for 2023.	

15	DATE OF NEXT MEETING Date to be confirmed.	21:45
-----------	--	--------------

**** Pursuant to the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 and because of the confidential nature of the business to be transacted, the public and press will be required to leave the meeting**