



Broadbridge Heath Parish Council

Address: The Parish Office, Sargent Way, Broadbridge Heath,
RH12 3TS

Telephone: 07716 130103

Email: clerk@broadbridgeheath-pc.gov.uk

You are hereby **SUMMONED** to the **RECREATION AND ENVIRONMENT COMMITTEE MEETING** to be held at **The Parish Office, Sargent Way** on **Monday 31st of January 2022** commencing at **7.45pm**. The first 15 minutes are available for the public and the press who have a right to attend to express a view or ask a question on relevant matters on the following agenda (Standing Order 3d). Members of the public are welcome to stay and observe the rest of the meeting.

L Edwards

Lucinda Edwards (Clerk to the Council) – January 2022

Personnel Committee Members:

Cllr C Knight, Cllr V Edwards, Cllr D Milbank, Cllr T Oliver, Cllr J Coker, Cllr D Lambert, Cllr S Chandler

Members of press and public welcome

AGENDA

1	ELECT A CHAIRMAN	19:45
	Recommendation: To Elect a Chairman. Nominations to be taken at the meeting.	
2	PUBLIC SPEAKING	19:45- 20:00
3	APOLOGIES AND REASONS FOR ABSENCE	20:00
	To receive and agree any apologies for absence and document the reasons for such.	
4	CHAIRMAN'S ANNOUNCEMENTS	20:00- 20:05
	To receive any announcements from the Chairman of the meeting.	
5	MINUTES	20:05- 20:10
	To approve the minutes of the last Recreation and Environment Committee meeting held on Monday 27 th April 2021.	
6	CLERK'S UPDATE	20:10- 20:20
	To receive an update from the Clerk regarding actions from previous meetings.	
7	COMMITTEE TERMS OF REFERENCE	20:20- 20:25
	Recommendation: To review and agree Terms of Reference and Delegation Arrangements for the Recreation Committee.	

8	THE DUCKY	20:25-20:30
	Trash Screens Recommendation: To consider and agree if appropriate a date for a working party event to clear the trash screens at the Ducky.	
9	POLICIES	20:30-20:45
	9.1 Volunteering Policy Recommendation: Recommendation: To review a draft Volunteering Policy for recommendation to full council. 9.2 Open Spaces Policy Recommendation: To review a draft Open Spaces Policy for recommendation to full council. 9.3 Flag Policy Recommendation: To approve to add the Platinum Jubilee Flag into the policy.	
10	CRICKET CLUB	20:45-20:55
	Cricket Club Lease Recommendation: To review a draft lease and agree next steps.	
11	ALLOTMENTS	20:55-21:00
	To receive an update from the Clerk and agree a meeting date for the sub-committee.	
12	LITTER AND DOG FOULING	21:00-21:10
	12.1 Great British Spring Clean Recommendation: To approve a date for a community litter picking event and to approve purchase of some supporting equipment. 12.2 Dog bag dispensers – Recommendation: To approve for officers to carry out a short survey on usage and opinion. 12.3 Mixed Recycling Bin – Recommendation: To approve to purchase a mixed recycling unit to be located at the Parish Office site.	
13	STREETSCENE	21:10-21:20
	13.1 Hanging baskets and planters Recommendation: To review provision and consider options for 2022. 13.2 Wildflower Area Recommendation: To receive an update and proposal on maintenance for 2022/23.	
14	EVENTS	21:20-21:30
	14.1 Queen's Platinum Jubilee	

	<p>Recommendation: To receive an update on proposals and agree any next steps.</p> <p>14.2 Gala Summer Fete</p> <p>Recommendation: To receive an update on proposals and agree any next steps.</p>	
15	<p>DATE OF NEXT MEETING</p> <p>Monday 28th March 2022.</p>	21:30

**** Pursuant to the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 and because of the confidential nature of the business to be transacted, the public and press will be required to leave the meeting**