



Broadbridge Heath Parish Council



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Members of the Broadbridge Heath Finance & Establishment Committee **are hereby summoned to the ONLINE FINANCE MEETING on MONDAY 26th of APRIL 2021** commencing at **7.30pm**. The first 15 minutes are available for the public and the press who have a right to attend to express a view or ask a question on relevant matters on the following agenda (Standing Order 3d). Members of the public are welcome to remain and observe the rest of the meeting.

To join the meeting:

Join Zoom Meeting from your laptop, tablet or smartphone using:

Meeting ID: 399 976 6187

Passcode: 435513

Signed: *Lucinda Edwards*

L. Edwards (Clerk) – 21st April 2021

AGENDA

1 PUBLIC SPEAKING

2 APOLOGIES AND REASON FOR ABSENCE

To receive and agree any apologies for absence and document the reasons for such.

3 DECLARATIONS OF INTEREST AND NOTIFICATION OF CHANGES

To receive any disclosure by Members of personal interests in Matters on the Agenda, the nature of the interest and whether the Member regards the interest as personal, prejudicial or pecuniary under the terms of the Revised Code of Conduct from members.

4 MINUTES OF THE PREVIOUS FINANCE AND ESTABLISHMENT COMMITTEE MEETING

To approve the minutes from the Finance and Establishment Committee meeting held on the 8th February 2021.

5 CHAIRMAN'S ANNOUNCEMENTS – ITEMS OF SUFFICIENT URGENCY FOR INFORMATION ONLY

To receive announcements from the Chairman of the Finance and Establishment Committee.

6 FINANCE REPORT

To receive an overview of finances and update from the Clerk and agree any required actions.

7 BANK RECONCILIATION

To receive and sign the bank reconciliation.

8 INTERNAL AUDIT

To receive an update from the Clerk on the internal audit preparation.

9 STREETLIGHT CORSLETTS AVENUE FOOTPATH

To receive a quote and a recommendation to proceed with the contract.

10 DATE OF NEXT MEETING

The date of the next meeting is Monday 12th July 2021.

** Pursuant to the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100, and because of the confidential nature of the business to be transacted, the public and press will be required to leave the meeting during the consideration of these items