Broadbridge Heath Parish Council
Address: PO Box 1009, Cowfold, Horsham, RH12 9RX
Telephone: 07716 130103
Email: clerk@broadbridgeheath-pc.gov.uk

You are hereby **SUMMONED** to the **ONLINE RECREATION AND ENVIRONMENT COMMITTEE MEETING** to be held on **Monday 19th of October 2020** commencing at **7.00pm**.

To join the meeting:

Join Zoom Meeting from your laptop, tablet or smartphone using Meeting ID: 399 976 6187

New to Zoom?

Use this link to install the app https://www.zoom.us/

Members of the public or press should send an email to the Clerk, in advance of the meeting, to request an access password.

L Edwards   **Lucinda Edwards (Clerk to the Council) – October 2019**

Members of press and public welcome

AGENDA

1	**ATTENDANCE AND APOLOGIES FOR ABSENCE**	19:00
	To receive both apologies and reasons for absence	
2	**DECLARATION OF INTEREST AND NOTIFICATION OF CHANGES**	19:00
	To receive any disclosure by Members of personal interests in matters on the Agenda, the nature of the interest and whether the Member regards the interest as personal, prejudicial or pecuniary under the terms of the Revised Code of Conduct from members.	
3	**CHAIRMAN'S ANNOUNCEMENTS**	19:00-19:05
	To receive any announcements from the Chairman of the meeting.	
4	**MINUTES**	19:05-19:10
	The signing of the minutes of the Recreation and Environment Committee meeting held on Monday 9th March 2020.	
5	**ALLOTMENTS**	19:10-19:30
	• To agree, if appropriate, the creation of an Allotments Sub-Committee • To agree membership of the Allotments Sub-Committee • To agree associated terms of reference	

	• To agree a local authority membership of the National Allotments Society • To set a first meeting date for the Allotments Sub-Committee and agree initial actions.	
15	**DATE OF NEXT MEETING** Monday 14th December 2020	**19:30- 19:35**

** Pursuant to the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 and because of the confidential nature of the business to be transacted, the public and press will be required to leave the meeting