



# Risk Assessment Form

## APPENDIX 5 - Streetscene Assets

|  |   |
|--|---|
| <b>Date</b>  | 14 <sup>th</sup> March 2024                                   |
| <b>Assessed by</b>   | Lucinda Edwards (Clerk)                                       |
| <b>Location</b>  | Broadbridge Heath Parish Council – Streetscene/Assets         |
| <b>Assessment number</b>   | APPENDIX 5 TO PARISH COUNCIL'S ADOPTED RISK MANAGEMENT SCHEME |
| <b>Circumstance, activity, task, system or area being assessed</b> | Assets around the village                                     |
| <b>Review date</b>   | May 2025  |

| <b>Severity</b> |  | <b>Likelihood</b> |  | <b>Risk (Severity x Likelihood)</b> |             |
|-----------------|--|-------------------|--|-------------------------------------|-------------|
| 1               | <b>Negligible outcome</b> - Minor injuries, self-treated, slight transient / reversible effects.   | 1                 | <b>Very Unlikely</b> - Extremely unlikely to occur             | 1 - 4                               | Low risk    |
| 2               | <b>Minor outcome</b> - Minor Injuries requiring First Aider treatment with no days lost other than the incident  | 2                 | <b>Unlikely Occurrence</b> - can happen, but unlikely          | 5 - 9                               | Medium risk |
| 3               | <b>Moderate outcome</b> - Moderate Injuries requiring hospital treatment (i.e. taken from the scene of the accident to hospital), or work absences of one or more days due to injury or occupational ill health + RIDDOR | 3                 | <b>Possible</b> - Would not be surprised if happened           | 10 – 25                             | High risk   |
| 4               | <b>Major outcome</b> - Major injuries of one or more persons, including permanent disablement (e.g. amputation, loss of sight, serious burns, requires resuscitation and/or hospitalised for > 24 hours).                | 4                 | <b>Likely</b> - This event is more likely to occur than not    |                                     |             |
| 5               | <b>Extreme outcome</b> - Fatality (death of one or more persons), reportable diseases (e.g. asbestosis), explosion (gas)/serious fire.   | 5                 | <b>Very Likely</b> - This will happen. Probably more than once |                                     |             |

| No. | Hazard<br>Activity / plant / materials, etc that could cause harm | Risk<br>What the harm might be   | No. & type of people in danger<br>e.g. staff, visitor, young person, disabled etc | Current control measures<br>The measures actually in place, not supposedly in place  | Risk with current control measures |                   |               | Further Control Measures<br>What further control measures are needed if risk level is too high? | Action<br>Who will act & when? | Risk if further controls implemented |                   |               |
|-----|---|--|---|--|------------------------------------|-------------------|---------------|---|--------------------------------|--------------------------------------|-------------------|---------------|
|     |   |  |   |  | Severity<br>1-5                    | Likelihood<br>1-5 | Risk<br>S x L |   |                                | Severity<br>1-5                      | Likelihood<br>1-5 | Risk<br>S x L |
| 1.  | Pathways - Slip, trips and falls                                  | Potential for cuts and grazes. Possible twisting of ankles sprains and strains | Adults and Children   | Communal pathways to be kept clear and maintained routinely.   | 3                                  | 1                 | 3             | Keep clear and maintain regularly.  | All plot holders               |                                      |                   |               |
| 2.  | Trees   | Risk of branches and tree falling.   | Adults and Children   | Trees are inspected every 3 years.<br>Tree work is carried out by an external contractor   | 3                                  | 1                 | 3             |   |                                |                                      |                   |               |
| 3.  | Signage   | Splinters/cuts etc   | Adults and Children   | Inspection quarterly for rough edges/exposed nails. Condition to be monitored and recorded during annual site inspection and repairs if necessary. | 3                                  | 1                 | 3             | Plot holders advise to report any noted issues to officers.                                     | All plot holders.              |                                      |                   |               |
| 4.  | Dog Bag Dispensers  | Potential for cuts and grazes.   | Adults and Children   | Replenished weekly, so checked for any faults.   | 3                                  | 1                 | 3             |   |                                |                                      |                   |               |
| 5.  | Bins  | Potential for cuts and grazes.   | Adults and Children   | Full annual asset inspection.  | 3                                  | 1                 | 3             |   |                                |                                      |                   |               |
| 6.  | Flagpoles   |  | Adults and Children   | Checked annually.  | 3                                  | 1                 | 3             |   |                                |                                      |                   |               |
| 7.  | Noticeboards  | Potential for cuts and grazes.   | Adults and Children   | Inspection quarterly for rough edges/exposed nails. Condition to be monitored and recorded during annual site inspection and repairs if necessary. | 3                                  | 1                 | 3             |   |                                |                                      |                   |               |
| 8.  | Benches/Street Furniture  |  | Adults and Children   | Inspection quarterly for rough edges/exposed nails. Condition to be monitored and recorded during annual site inspection and repairs if necessary. | 3                                  | 1                 | 3             |   |                                |                                      |                   |               |