



# Broadbridge Heath Parish Council

## Recreation and Environment Committee

Adopted by council: 4<sup>th</sup> December 2023

Next review due: June 2025

### **TERMS OF REFERENCE**

This committee, comprising a recommended 5 councillors will meet a minimum of 3 times per year. Additional meetings may be scheduled if required.

The Recreation Committee has delegated authority to authorise expenditure within the Parish Council's agreed Open Spaces budget on recreational and environmental activity on Parish Council owned land (eg play equipment, maintenance of open spaces, trees, gates/fences, ponds etc.).

The Recreation Committee is subject to the governance of Standing Orders and must carry out its business accordingly.

### **MAIN FUNCTION**

- The efficient and effective management of all Parish Council owned and managed open space/recreational/streetscene matters
- To seek high standards of health and safety (through inspections, repair and maintenance) in connection with Parish Council land and any equipment or buildings on it
- To work with the community, sports associations, local authority and contractors in relation to open spaces and facilities set aside for leisure, recreation and amenity
- To approve work required with regard to open spaces.
- To consider documents relating to open space/recreation/trees to include lease arrangements and make recommendations to Parish Council

### **OTHER**

- Put forward a budget proposal for related expenditure
- To represent the Parish Council at relevant meetings
- To explore sources of fund raising

**The Terms of Reference for this committee will be considered annually.**